



Manningham Combined Probus Club Inc

Incident, Injury, Accident Report Guidelines

The **Probus Injury Accident Report** is required by PSPL (Probus South Pacific Limited) for insurance purposes, to record accident or injury occurring to any Probus Member while taking part in any officially recognized Probus activity. It also applies to any member of the public e.g. Guest Speaker taking part in any Probus activity

The **Injury Accident Report** is relevant to all the following:

- Guest Speaker Coordinator
- Coordinators of all lunches, Evening dine outs, Barbeques, Coffee & Cake events
- Coordinators of all Movie events, Music/Theatre Shows, Day Outings & Tours, Walks
- Any accident/injury occurring while attending an official Probus Committee/General meeting

Should an Injury or Accident occur, please complete the form ASAP. Inform the Secretary by telephone. Completed form to reach the Secretary within 3 business days

Additional forms can be downloaded from the PSPL website or obtained from the Secretary/President